



# CITY OF WHEATLAND

111 C Street, Wheatland, CA 95692

Phone: 530-633-2761 Fax: 530-633-9102

## Temporary Sign Permit Application

### **REQUIREMENTS**

#### **Permit Required:**

All Temporary Signs require approval by the Planning Director/Building Official. Temporary signs, other than those specifically prohibited, may be erected subject to the provisions contained in Chapter 19.55 "Temporary Signs". Such signs shall not be placed in the public right-of-way and shall be placed so as not to create a safety hazard.

#### **Submittal Requirements:**

This application form shall be completed and submitted to the City of Wheatland Planning Department with a non-refundable \$15.00 application fee. The application and fee may be mailed to the planning department at 111 C Street, Wheatland, CA 95692, along with a self-addressed stamped envelope. Mailed applications must be received at least one week prior to proposed installation date of temporary sign(s) in order to provide notice to allow for department approval and determination of compliance with the City's current Sign Ordinance (Title 19). The applicant shall provide a description of the Temporary Sign size, location, text and display period, including a sketch or photograph of the sign, as well as a letter of authorization from the property owner.

#### **Time Limits:**

Temporary signs may remain in place for a period not exceeding 90 days within a calendar year, displayed either consecutively, or displayed for three 30-day periods, separated by at least three months. However, temporary signs are allowed 30 days prior to, and 10 days after any national, state or local election.

#### **Size and Placement:**

Temporary signs shall not exceed 60 square feet or 6 feet high. Temporary signs shall not be fastened to the ground, a stake driven into the ground shall not be considered fastened to the ground.

\*The full text of the Wheatland Sign Ordinance can be found at Title 19 of the Wheatland Municipal Code, viewable on the City's web site [www.wheatland.ca.gov](http://www.wheatland.ca.gov).



**CITY OF WHEATLAND**  
**TEMPORARY SIGN PERMIT**

Application Fee: \_\_\_\_\_

Receipt Number: \_\_\_\_\_

BUSINESS NAME:

\_\_\_\_\_

APPLICANT NAME:

PHONE: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_

SITE ADDRESS (INCLUDING NAME OF CENTER):

\_\_\_\_\_

NUMBER OF TEMPORARY SIGNS:

\_\_\_\_\_

DIMENSION OF SIGNS:

\_\_\_\_\_

LINEAR FEET OF BUILDING FRONTAGE (IF REQUESTING MORE THAN 100 SQ. FT. OF SIGNAGE):

\_\_\_\_\_

SIGN LOCATIONS:

\_\_\_\_\_

PROPOSED DATES:

FROM: \_\_\_\_\_ TO: \_\_\_\_\_ DAYS: \_\_\_\_\_

PLANNING DEPARTMENT APPROVAL:

\_\_\_\_\_ DATE: \_\_\_\_\_

I, \_\_\_\_\_, hereby verify that I have obtained  
property owner(s) approval for placement of temporary campaign signs in the City of  
Wheatland.